

Mr. Arvind Kamath
Senior Advocate
High Court of Karnataka

OFFICE OF THE RETURNING OFFICER
INDIAN RUGBY FOOTBALL UNION (IRFU)

Date: 14 December 2020

To,

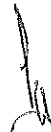
All Members of Indian Rugby Football Union (IRFU) (through email)

Authorized representatives of Members included in **Electoral College List** as mentioned in **Annexure 1)**

SUB: NOTICE OF ELECTION OF IRFU OFFICE BEARERS

Dear Sir/Madam,

1. The undersigned has been appointed as the Returning Officer, IRFU vide letter dated 8 December 2020 by the Hon. Secretary, IRFU, in respect of the election for the posts of President, Hon. Secretary and Hon. Treasurer of the IRFU to be conducted on 30 December 2020 ("**IRFU Election**") as scheduled and notified in the notice of Annual General Body Meeting dated 9 December 2020, issued by the Hon. Secretary, IRFU.
2. The Returning Officer has been informed by the IRFU that the elections are being conducted on the directions of the Ministry of Youth Affairs and Sports (MYAS) in the letter F. No.33-1/ 2020-SP-III, dated – 26.11.2020, Subject – 'Renewal of recognition of Indian Rugby Football Union – reg' whereby the IRFU was advised to conduct the election in accordance with the Model Election Guidelines specified under the National Sports Development Code of India, 2011 ("**Sports Code**").
3. Further, the Returning Officer has been informed by the IRFU that the IRFU has been granted leave by the MYAS to rely on Circular- 'Sub - Holding of General Body Meetings and Elections of NSFs in the wake of COVID-19 pandemic, Ref. - F. No. 8-32 / 2020 / SP-III, Dated – 06.11.2020' to conduct the election through virtual / digital platforms.
4. The Returning Officer has been informed by the IRFU that during its Board Meeting held on Saturday, 28 November 2020 and continued on Tuesday, 1 December 2020, the IRFU Board resolved to:
 - a) update, amend and revise the IRFU's Memorandum of Association and Articles of Association ("**IRFU Constitution**") within a period of six (6) months as directed by the MYAS in F. No.33-1/ 2020-SP-III, dated – 26.11.2020, Subject – 'Renewal of recognition of Indian Rugby Football Union – reg' to align the IRFU Constitution with the Sports Code; and



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High Court of Karnataka

- b) conduct fresh election of office bearers of the IRFU soon thereafter in accordance with the Sports Code and the revised IRFU Constitution; and
- c) that all candidates elected pursuant to this IRFU Election shall hold office for a period of one (1) year from the date of election or until the amendment of the IRFU's Constitution comes into effect and fresh elections are held thereunder, whichever is earlier.

The Returning Officer has been informed that such resolution is being placed before the IRFU General Body for its approval during the AGM.

5. With reference to and on the basis of the information presented to the Returning Officer by the IRFU, as specified in Paragraphs 2 to 4 above, the Returning Officer hereby notifies that the IRFU Election will be held through virtual / digital platforms and e-voting in accordance with the schedule provided as Table 1 ("**Election Schedule**") as per the provisions of the IRFU Constitution read with the provisions of the Sports Code and the Model Election Guidelines prescribed therein.

Table 1- IRFU Election Schedule

Event	Date/Deadline
Release of Election Schedule and Call to File Nomination Applications	14 December 2020
Filing of Nominations	15 December 2020 to 17 December 2020 11:00 AM to 1:00 PM on each day
Notification of List of Nominations	18 December 2020 1:00 PM
Scrutiny of Nomination Applications	19 December 2020 11:00 AM
Withdrawal of Nominations	20 December 2020 to 22 December 2020 11:00 AM to 1:00 PM on each day
Final List of Nominations and Contesting Candidates	23 December 2020 11:00 AM
Voting, Counting & Declaration of Results	30 December 2020 11:00 AM onwards

6. All IRFU Member representatives named in the Electoral College List dated 11 December 2020 as notified by the Hon. Secretary, IRFU to the Returning Officer vide the letter dated 11 December 2020 and attached herewith under **Annexure 1**, shall be entitled to participate in the IRFU Election. The Electoral College List shall also be made available on the IRFU website by the Hon. Secretary, IRFU.
7. The Rules of Procedure for the IRFU Election, as framed in accordance with the Sports Code and the Model Election Guidelines prescribed therein, are attached herewith as

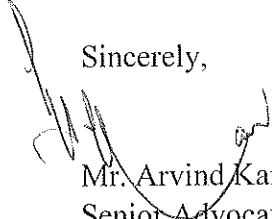


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Annexure 2. Candidates interested in contesting for any of the posts up for election are invited to submit their nomination applications in accordance with the said Rules of Procedure.

All concerned are requested to cooperate and participate in the IRFU Election, as mentioned in the Election Schedule.

Sincerely,



Mr. Arvind Kamath
Senior Advocate, Karnataka High Court
Returning Officer, Indian Rugby Football Union

ANNEXURE 1

**Electoral College List – Notified by Hon. Secretary, IRFU, vide Letter dated 11
December 2020**



Member
The Indian Rugby Football Union, 100, Park Road, New Delhi - 110002

To,
Mr. Arvind Kamath
Returning Officer, IRFU

11 December, 2020

Sub: List of Representatives Nominated by Members of the IRFU for the Election at the AGM to be held on 30 December, 2020

Dear Mr. Kamath,

The Eighteenth Annual General Meeting of the Members of the Indian Rugby Football Union (IRFU) will be held on Wednesday 30th December, 2020. The list of representatives nominated by Members of the IRFU for the Election at the AGM is as follows...

Permanent 'Zonal' Members


	Member Name	Representative Nominated	State
1	North Zone Rugby Association (NZRA)	Mr. Mohd Iqbal	Jammu & Kashmir
		Mr. Parvinder Kumar	Punjab
2	South India Rugby Football Association (SIRFA)	Mr. Gerald Prabhu	Karnataka
		Mr. Ramu Dosapati	Telangana
3	East India Rugby Football Union (EIRFU)	Mr. Numazar Mehta	West Bengal
		Mr. Santanu Saikia	Assam
4	Western India Rugby Football Union (WIRFU)	Mr. Vikram Ahuja	Maharashtra
		Mr. Ashtad Poonawala	Goa
5	Central India Rugby Football Union (CIRFU)	Mr. Upendra Mohanty	Odisha
		Mr. Pankaj Kumar Jyoti	Bihar

Institutional 'Patron' Members

	Member Name	Representative Nominated	State
1	Bombay Gymkhana (BG)	Mr. Kunal Thakore	Maharashtra
2	Calcutta Cricket & Football Club (CCFC)	Ms. Sanaya Mehta	West Bengal

Enclosed please find a document with other relevant details.

Yours sincerely,


Gerald Prabhu
Hon. Secretary



Indian Rugby Football Union

Office: 100, Park Road, New Delhi - 110002. Email: irfu@irfu.org | Phone: +91 11 2610 1111 | Fax: +91 11 2610 1112

ANNEXURE 2

RULES OF PROCEDURE FOR THE IRFU ELECTION

A. Electoral College List:

1. The Electoral College List provided in Annexure 1 has been notified to the Returning Officer by the Hon. Secretary, IRFU vide the letter dated 11 December 2020.
2. The Electoral College List includes the names of the representatives of the Permanent Members and Patron Members (“**Member Representatives**”) nominated by such Members to participate in the IRFU Election,
3. In accordance with the guidance provided under Paragraph 4 of the Model Election Guidelines, each Permanent Member has been invited to nominate two (2) Member Representatives, with one (1) vote granted to each such Member Representative, to participate in the IRFU Election and each Patron Member has been invited to nominate one (1) Member Representative with one (1) vote granted to each such Member Representative.

B. Nomination of Candidates:

1. Only Member Representatives included in the Electoral College List shall be eligible to file nominations for any post for which election is being held. Each Member representative shall be entitled to contest election for a single post only.
2. The nomination application of a candidate for election as President, Hon. Secretary or Hon. Treasurer, shall be made as follows:
 - a) The nomination of candidate for election shall be proposed by one of the Member Representatives using **Form 1** attached herewith;
 - b) Such nomination shall be seconded by 1 (one) other Member Representative as seconder using **Form 2** attached herewith;
 - c) The candidate so proposed and seconded shall provide a declaration accepting such nomination as per **Form 3** attached herewith.
3. Each of the nomination papers specified in Paragraph 2 above shall be notarized and scanned copies of all such nomination papers are required to be compiled and sent by the candidate via email using the contact details specified hereinbelow, to the Returning Officer before 1:00 PM on 17 December 2020. The candidate is also required to provide email confirmation from the proposer and seconder of their respective nomination papers within the aforementioned deadline. Originals of all nomination papers are required to be sent in sealed envelopes (and proposers and seconders may

send their papers separately from the nominee, if necessary), to the address specified below and are required to reach such address before 5:00 PM on 18 December 2020

Mr. Arvind Kamath
Returning Officer, IRFU
2, Lavelle Road
2nd Floor
Bangalore 560 001
India

Email: akamath@almtlegal.com, with a copy to Mr. Souvik Paul Mazumdar at:
smazumdar@almtlegal.com

4. No person shall be eligible to nominate more than one candidate for the same post, either as proposer or seconder; and, if he so does, his/her signature on the nomination papers delivered second in point of time to the Returning Officer shall be deemed to be inoperative.
5. No person shall be permitted to withdraw his/her name as proposer/seconder, once the nomination paper subscribed by him/her has been delivered to the Returning Officer.
6. On the appointed date as specified in the Election Schedule, the Returning Officer shall prepare a list of all nominations received by him, post wise, in and publish the same on the official website of the IRFU.

C. Scrutiny of Nominations:

1. On the appointed date specified in the Election Schedule, the Returning Officer shall scrutinize each nomination paper, one by one, received by him, and determine its validity or otherwise.
2. At the scrutiny of nominations, each candidate or one of his/her authorized representative shall have the right to be present via video conferencing and raise any objection in relation to nomination of a candidate for the post for which he/she has failed his/her nomination.
3. As soon as may be after the scrutiny of all nomination papers has been completed by him, the Returning Officer shall prepare a List of Validly Nominated Candidates and cause such list to be published on the IRFU website. The contesting candidates can also take a copy of such list from the Returning Officer.

D. Withdrawal of Candidatures:

1. Each candidate whose nomination has been found valid on scrutiny shall be entitled to withdraw his/her candidature in accordance with the timelines prescribed in the Election Schedule.
2. Notice of withdrawal of candidature shall be submitted in **Form 4** attached herewith either by the candidate himself/herself by email to the Returning Officer.
3. Notice of withdrawal of candidature shall be final and shall not be allowed to be cancelled.
4. The Returning Officer shall accept the notice of withdrawal if he is satisfied as to the genuineness of the notice.
5. In accordance with the timelines prescribed in the Election Schedule, the Returning Officer shall prepare the Final List of Contesting Candidates and display a copy of the said list on the IRFU's website, and also furnish a copy of the same to each of the candidates/their authorized representatives, if they so demand.

E. Uncontested Returns; and Contested Elections:

1. Where the number of contesting candidates for any post or category of post, in the Final List of Contesting Candidates is equal to the number of posts to be filled, all such contesting candidates shall be deemed to be duly elected unopposed to those posts, and it shall not be necessary to take a poll for election to such post.
2. Where the number of contesting candidates for any post or category of post, in the Final List of Contesting Candidates is more than the number of posts to be filled, a poll shall be conducted for those posts remaining unfilled.

F. Poll:

1. The Returning Officer shall cause arrangements to be made for e-voting by the Electoral College List members on the day of the IRFU Election as specified in the Election Schedule and will call the Electoral College List members to exercise their voting right in respect of each of the contested Posts.
2. Polling will be done in below order:
 - (a) President
 - (b) Hon. Secretary
 - (c) Hon. Treasurer

3. The Returning Officer will prescribe all other procedures for the Electoral College List members to cast their vote, including the maintenance of secrecy of votes, the time limit for exercising the voting right, etc.

G. Counting of Votes:

1. At the closure of the time prescribed for voting, the Electoral Officer shall cause the counting of the votes cast and announce the results in respect of each of the contested posts. The candidates who have secured the maximum number of votes for each post shall be deemed to have been duly elected to those posts.

H. Declaration of Results:

1. The names of contesting candidates who shall be deemed to have been elected at the election in accordance with Rule (G) (1) shall be declared as having been duly elected to their respective posts by the Returning Officer at the Annual General Meeting (AGM) dated 30 December, 2020.

I. Disputes:

1. In case of any disputes or objection arising with respect to the IRFU Election, including but not limited to objection to candidacy, disqualification, eligibility to vote or the admission or rejection of a vote, the Returning Officer shall decide the same and such a decision shall be final and conclusive.

FORM 1

INDIAN RUGBY FOOTBALL UNION (IRFU)

Election of President, Hon. Secretary & Hon. Treasurer on 30 December 2020

NOMINATION PAPER FOR

ELECTION AS _____ (NAME OF THE POST)

To

The Returning Officer, IRFU

2, Lavelle Road

2nd Floor

Bangalore 560 001

India

1. I propose the nomination of Shri/Smt./Ms. _____

(name and address), whose name is entered at Sl. No. _____ in
the Electoral College list for the above mentioned post.

2. My particulars are given below:-

Name of Permanent Member/Patron Member Represented	Sl. No in the Electoral College List	Signature

FORM 2

INDIAN RUGBY FOOTBALL UNION (IRFU)

Election of President, Hon. Secretary & Hon. Treasurer on 30 December 2020

NOMINATION PAPER FOR

ELECTION AS _____ (NAME OF THE POST)

To

The Returning Officer, IRFU

2, Lavelle Road

2nd Floor

Bangalore 560 001

India

1. I second the proposed nomination of Shri/Smt./Ms. _____

_____ in
(name and address), whose name is entered at Sl. No. _____
the Electoral College list for the above mentioned post.

2. My particulars are given below:-

Name of Seconder	Name of Permanent Member/Patron Member Represented	Sl. No in the Electoral College List	Signature

Place:

Date:

FORM 3

INDIAN RUGBY FOOTBALL UNION (IRFU)

Election of President, Hon. Secretary & Hon. Treasurer on 30 December 2020

**DECLARATION IN SUPPORT OF NOMINATION FOR
ELECTION AS _____ (NAME OF THE POST)**

To

The Returning Officer, IRFU

2, Lavelle Road
2nd Floor
Bangalore 560 001
India

I, the candidate below named, do hereby give my assent to my nomination for the above post.

Further, I certify and confirm that:

- a) I have not attained the age of seventy (70) years;
- b) I am not disqualified from being appointed as a Director of IRFU pursuant to Section 164(1) of the Companies Act, 2013;
- c) I am not required to undergo any cooling off period in relation to the above mentioned post or barred from contesting post, as per the terms prescribed under Article 35 (b) of the IRFU Articles of Association and the guidelines provided in Letter No. F. No.8-27/2009-SP-III dated 1 May 2020, issued by the Ministry of Youth Affairs and Sports regarding "Restoration of limits on the duration of tenure of office bearers of Indian Olympic Association and all recognized National Sports Federations";
- d) I am not an office bearer of any other National Sports Federation; and
- e) I understand that in the event that I am elected for the above named post pursuant this election, I shall hold office for a period of one (1) year from the date of election or until the amendment of the IRFU's Constitution (comprising of the Memorandum of Association and Articles of Association) comes into effect and fresh elections are held thereunder, whichever is earlier.

Name of the Candidate _____

Name of Member _____

Sl. No. in the Electoral College list _____

Signature _____

Place:

Date:

FORM 4

INDIAN RUGBY FOOTBALL UNION (IRFU)

Election of President, Hon. Secretary & Hon. Treasurer on 30 December 2020

NOTICE OF WITHDRAWAL OF CANDIDATURE FOR ELECTION AS
_____ (NAME OF THE POST)

To

The Returning Officer, IRFU

2, Lavelle Road

2nd Floor

Bangalore 560 001

India

I, the validly nominated candidate, do hereby give my notice of withdrawal of candidature for the above post.

Name of the Candidate _____

Name of Member _____

Sl. No. in the Electoral College list _____

Signature _____

Place:

Date: